New Features of Word 2013

# Open and edit PDFs

Save this document as a PDF. Then open it and try to edit it!

# Insert online pictures and video

Add online videos directly to your documents that readers can watch right in Word. Add your pictures from online photo services without having to save them first to your computer.

Find the web address of any online picture. (Locate a picture in a browser and click Copy Image URL)

Insert -> Pictures -> paste URL in the Filename box.

# The Design Tab

Choose styles, fonts and colors all in one place now!

# Collapse and Expand

Click the little triangle next to the headings to collapse and expand sections of a document. Add a new heading by entering its title and selecting Heading 1 as the style.

# Save to SkyDrive

Save your document to Sky Drive. Try editing it in Word Web apps.